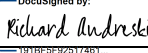
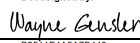
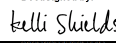
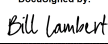





INTER-OFFICE CORRESPONDENCE

DATE: 07/05/2023

TO:	SIGNATURES	DATE
	<small>DocuSigned by:</small>  <hr/> RICHARD ANDRESKI, PRESIDENT AND CHIEF EXECUTIVE OFFICER	Jul-10-2023
	<small>DocuSigned by:</small>  <hr/> WAYNE GENSLER, CHIEF OPERATING OFFICER	Jul-10-2023
	<small>DocuSigned by:</small>  <hr/> KELLI SHIELDS, VICE PRESIDENT OF HUMAN RESOURCES	Jul-10-2023
	<small>DocuSigned by:</small>  <hr/> BILL LAMBERT, DIRECTOR OF MAINTENANCE	Jul-10-2023
	<small>DocuSigned by:</small>  <hr/> AYA EALY, DIRECTOR OF PROCUREMENT	Jul-05-2023

FROM: Anthony Brown, Contract Administrator

SUBJECT: IFB 23-T042 Rebuild Long Block Engine Assemblies for Access Vehicles

Please find attached for your review and signature the Purchase Authorization to Award Contract document resulting from IFB 23-T042 Rebuild Long Block Engine Assemblies for Access Vehicles. One bid was received, City Motor Supply, Inc. bid attached for your review.

Based on the results of the IFB, City Motor Supply, Inc., was found to be the lowest, responsive and responsible bidder. Procurement recommends to award a three (3) year Contract with one (1) year options to renew in the amount of \$217,082.50 to City Motor Supply, Inc., for Rebuild Long Block Engine Assemblies for Access Vehicles.

Following approval, the formal contract will be written and routed for appropriate signature.

No Board Action required as the dollar amount does not meet or exceed the Board Approval threshold.

Thank you,

Anthony Brown,
Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On July 6, 2023, Trinity Metro issued Invitation for Bid No. 23-T042 (IFB), Rebuild Long Block Engine Assemblies for Access Vehicles. One bid was received by City Motor Supply, Inc., City Motor Supply, Inc., was deemed to be the responsive, and responsible bidder.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operating funds.

RECOMMENDATION

Procurement recommends that Trinity Metro enters into a three (3) year Agreement with one (1) year options to renew in the amount of \$217,082.50 with City Motor Supply, Inc., for Rebuild Long Block Engine Assemblies for Access Vehicles.

By: DocuSigned by:
Bill Lambert
C627380B058094DE _____ Date: Jul-10-2023
BILL LAMBERT, DIRECTOR OF MAINTENANCE

By: DocuSigned by:
Aya Ealy
259B8174E4344D _____ Date: Jul-05-2023
AYA EALY, DIRECTOR OF PROCUREMENT